

## **Pono Parliamentary Unit of Hawaii Standing and Special Rules**

1. Specific amounts of money from the Treasurer's Report shall be omitted from the minutes.

*(Adopted July 15, 2009.)*

2. The secretary shall be responsible for the Pono Unit scrapbook.

*(Adopted January 19, 2011)*

3. Oral reports shall only be referenced in the minutes, a verbal transcript shall not be required.

*(Adopted October 17, 2012)*

4. The minutes of a meeting may be approved immediately prior to adjournment of the meeting subject to the inclusion of the adjournment time.

*(Adopted October 17, 2020)*